

**UNITED STATES
PATENT AND TRADEMARK OFFICE**



Veteran Internship Program Information Session
11 February 2016

AGENDA

- **USPTO @ a Glance**
- **USPTO Veteran Internship Program**
 - **VIP Regional Track**
 - **VIP Nationwide Track**
- **Benefits of Working for the USPTO**
- **How to Apply for the Veteran Internship Program**
- **Q & A**

A detailed technical drawing of a mechanical assembly, likely a piston and crank mechanism, rendered in a light gray line-art style. The drawing includes various numbered callouts (e.g., 18, 80, 36, 24, 30, 40, 34, 32, 52, 84, 86, 82) pointing to different components and surfaces. The drawing is oriented diagonally across the frame.

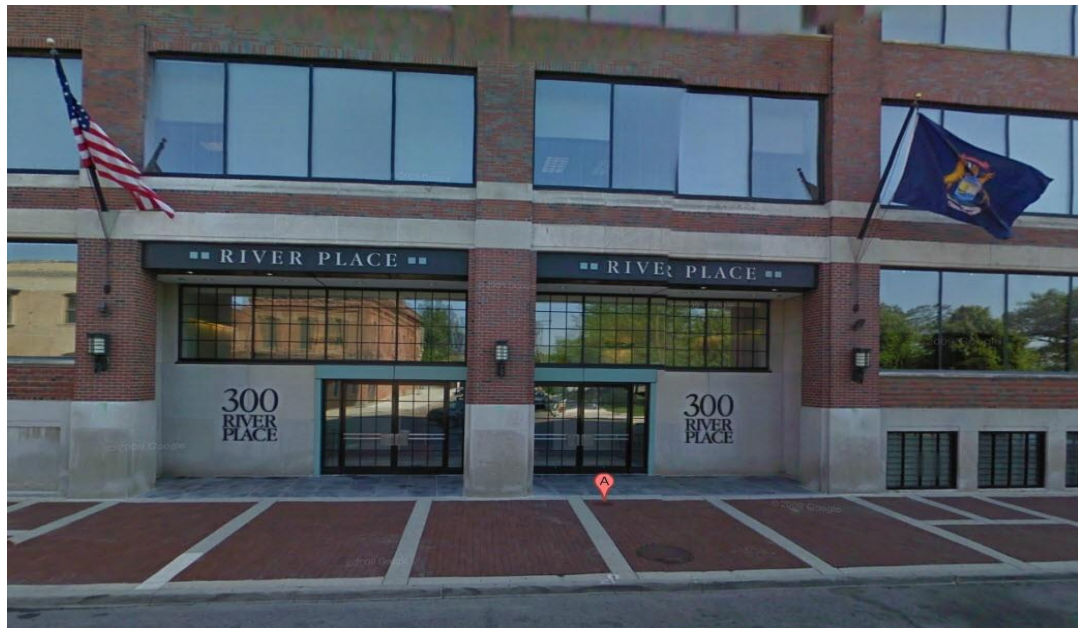
USPTO @ a Glance

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- **The United States Patent and Trademark Office (USPTO) is an agency within the U.S. Department of Commerce that examines patent and trademark applications and grants patents and registers trademarks to qualified applicants**
- **12,000+ employees**
 - **More than 8000 patent examiners**
 - **Approximately 2200 veterans**
- **Main campus located in Alexandria, VA, and four regional offices**
 - **Detroit, MI Regional Office**
 - **Denver, CO Regional Office**
 - **San Jose, CA Regional Office**
 - **Dallas, TX Regional Office**

Detroit, MI



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Veteran Internship Program: Overview

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Veteran Internship Program (VIP) – Patent Examiner Student Trainee

- **Paid internship designed for student veterans in their final year of studies in engineering**
- **Program duration: 12 to 18 months**
- **The position is a Patent Examiner Student Trainee, GS-4 level**
- **Two tracks – Regional and Nationwide**
- **Two Phase training at the USPTO, Alexandria VA campus**
 - **formal classroom training**
 - **on-the-job developmental training**
- **May be non-competitively converted into an entry level patent examiner**

- **Program Eligibility Requirements:**
 - **Must be a U.S. Citizen or National**
 - **Must pass background investigation**
 - **Must provide a DD-214, Member-4 copy, reflecting that applicant has been discharged or released from active duty in the Armed Forces under honorable conditions**
- **Program Educational Requirements**
 - **Must be enrolled in an undergraduate engineering program at an accredited college or university**
 - **Must be at least the equivalent of an undergraduate senior**
 - **Must be completing BS degree between May 2017 and December 2017**
 - **Must have an overall GPA of 2.0 or higher**
 - **Must be available to work full-time during the summer**

Veteran Internship Program

1) VIP Regional Track

- Opened to students attending an accredited college or university in the **MD, VA, and DC metropolitan area** within commuting distance of the USPTO Alexandria, VA, campus
- Enter the program in the summer of their final year of study and work full-time, **Mid-June thru August 2016**
- Upon returning to their institution in the fall, interns work a paid part-time schedule **at the Alexandria campus** while attending their classes
- Interns must work a minimum of 16 hours per week upon returning to school

2) VIP Nationwide Track

- Opened to students attending an accredited college or university **nationwide**
- Enter the program in the summer of their final year of study and work full-time for **6 months** at the Alexandria, VA, campus, **Mid-June thru December 2016**
- Upon returning to their institution, interns work a paid part-time schedule and **work remotely** while attending classes
- Interns must work a minimum of 16 hours per week upon returning to school

Training Program – 2 Phases

1. Formal classroom training in the Patent Training Academy

- Eight consecutive weeks of comprehensive training
- Study provisions and requirements of the examining process, statutes, rules and policies
- Learn to devise search strategies and conduct searches using automated search systems and tools.
- Learn to research and review patent applications

2. On-the-job developmental training in the Technology Centers

- One-on-one training
- Application of processes and procedures learned
- Assist in reviewing patent applications in a training environment

Eligibility for conversion to a patent examiner position

- **Completed the required 1000 hours of work experience while enrolled as a full-time or half-time student at current college/university**
- **Completed the educational requirements from a qualifying institution**
 - a) **BS degree in engineering**
 - b) **At least a 2.0 GPA or higher**
- **Received a favorable recommendation by an official of the agency**
- **Meet the qualification requirements for the patent examiner position**
 - a) **BS degree in engineering**
 - b) **At least a 2.0 GPA**

A detailed technical drawing of a mechanical assembly, likely a multi-layer printed circuit board (PCB) or a complex electronic component. The drawing features numerous rectangular and circular components, some with diagonal hatching to indicate specific materials or cross-sections. Various parts are labeled with numerical callouts such as 18, 80, 36, 22, 26, 68, 86, 84, 82, 40, 34, 32, 52, and 70. The drawing is rendered in a light gray line-art style, serving as a background for the slide.

Benefits of Working for the USPTO

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- **Highly competitive salaries, benefits packages, potential promotions**
- **Job stability**
- **Flexible and alternative work schedules**
- **Eligibility for our award-winning telework program after 2 years of employment**
- **Pre-tax Parking and Parking Subsidy**
- **Transit Subsidy**
- **Diverse and culture-rich environment**
- **Culture of community and fun, featuring sport clubs, affinity group-sponsored activities**
- **On-site fitness center, child care center and health unit**

A detailed technical drawing of a mechanical assembly, likely a multi-layer printed circuit board (PCB) or a similar electronic component. The drawing is a cross-section showing various layers, components, and internal structures. Numerous numerical callouts (e.g., 18, 80, 36, 22, 26, 68, 24, 30, 86, 40, 34, 32, 52, 84, 82) are scattered throughout the drawing, pointing to specific parts or features. The drawing is rendered in a light gray line-art style on a white background.

How To Apply

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- **Must apply online.**
 - **USPTO Careers website – www.uspto.gov/careers**
 - **USAJobs website – www.usajobs.gov**

- **Must provide ALL required documents.**
 - **Resumé**
 - **Transcript**
 - **Proof of veteran status (DD-214 or other official documentation from your command if you are currently on active duty)**

- **For more information:**
 - **Hirevets@uspto.gov (veterans)**

Q & A

Please send all questions to hirevets@uspto.gov!

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